

Lesson Plan: Cybersecurity for Hybrid Work

Lesson Length: 30 minutes
 Delivery Format: Virtual (Live via Zoom)
 Audience: Hybrid employees
 Instructor Role: Facilitator

Learning Objectives

1. Recognize common cybersecurity threats
2. Apply preventive practices - secure Wi-Fi, strong passwords, MFA
3. Respond appropriately to phishing attempts.

Lesson Sequence

Advance Preparation

1. Set up and launch Zoom session
 - a. Meeting link:
<https://us04web.zoom.us/j/78103878958?pwd=SLMym3VWqprxcvHMx2PDQJwa5bTnjl.1>
 Meeting ID: 781 0387 8958
 - b. Settings: Waiting room – yes; host and participants video – on; mute participants upon entry; allow participants to join any time; automatically record meeting on the local computer.
2. Download and test PowerPoint deck
<https://facilitationhub.ca/wp-content/uploads/2025/07/cybersecurity-for-hybrid-work.pptx>
3. Set up and test Slido Zoom Poll for Section 1
 - a. Poll prompt: *“What are your biggest cybersecurity concerns when working remotely?”*
 - b. Settings: Allow multiple answers; do not show names; pick a stock image with keyword “cyber”.
 - c. Get participant link ready for sharing in chat.
4. Test video sharing with audio
 - a. Section 2: Slide 2
 - b. Section 4: Slide 5
 - c. Section 4: Slide 6
5. Test Mentimeter Work Cloud screensharing for Section 3
 - a. Presenter link:
<https://www.mentimeter.com/app/presentation/al4mkisp7aaxsmwnbijvrqmig4nfgt1m/edit?source=share-invite-modal>

6. Test quiz delivery
 - a. Section 5: Slides 8-12
 7. Start A/V recording
 8. Admit attendees 1-2 minutes prior to start time
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Section 1: 0:00–0:05 | Welcome & Warm-Up Poll

Objective: Set the tone and activate existing knowledge

- Greet participants, outline session goals
Tools: PPT slide 1
 - Launch Slido poll:
Share participant link in chat
“What are your biggest cybersecurity concerns when working remotely?”
Tools: Slido Zoom App
 - Review poll results
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Section 2: 0:05–0:12 | Video & Discussion

Objective: Explore real threats and build context

- Watch a video: Remote Work Security: Protecting Your Data and Privacy
Tools: PPT slide 2
 - Prompt participants in chat:
“Which risks have been addressed by you or the company?”
 - Facilitator Summary: Key lesson from the clip
Tools: PPT slide 3
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Section 3: 0:12–0:20 | Scenario Simulation

Objective: Practice decision-making in realistic cyber-risk situations

- Present a scenario using Mentimeter:
 - Presenter link:
<https://www.mentimeter.com/app/presentation/al4mkisp7aaxsmwnbijvrqmig4nfgt1m/edit?source=share-invite-modal>

- Instruct attendees to scan QR code and join as guests
(alternately provide participants links: <https://www.menti.com/alrdhzvs7ym5>
or [menti.com](https://www.menti.com) code 58282612
 - Prompting Questions:
 1. *“What are the risks of responding to this prompt?”* (answer in short phrases)
 2. *“Which formats and platforms are used for phishing?”* (short phrases)
 - Regroup and share insights
Tools: PPT slide 4
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Section 4: 0:20–0:27 | Video & Summary Points

Objective: Learn practical actions to protect work and data

- Watch a video: “Creating Strong Passwords and Using Multi-Factor Authentication”
Tools: PPT slide 5
 - Watch a video: “Cybersecurity experts warn of public wifi (sic) dangers”
Tools: PPT slide 6
 - Summarize points from videos
Tools: PPT slide 7
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Section 5: 0:27–0:30 | Wrap-Up Quiz & Resource Links

Objective: Reinforce key points and assess understanding

- Start quiz
Tools: PPT slides 8-12
 - Share resources
Tools: PPT slide 13
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